

NOTES TO APPLICANTS FOR ACCREDITATION

Enclosed you will find:

- Criteria for Accreditation
- Application Form
- Supervisor's Form - please give this to your supervisor
- Code of Ethics and Practice

The Accreditation Committee meets on average 4 times a year and normally has a very full agenda.

Beside this, the Committee may need to consult further with you and/or your Supervisor/s, either through correspondence, the telephone, or at a meeting. All applicant enquiries to the Committee must be directed through the IAHIP office either via e-mail (iahip@indigo.ie) or in writing c/o the Accreditation Secretary for the committee's consideration.

For these reasons, **the processing of your application may take longer than you anticipate**. The Committee would appreciate your patience in the event of any delay you may experience in the processing of your application.

Application forms must be:

- legible
- all relevant sections completed
- all ratios stated
- all reports and documentation must be submitted otherwise processing will be delayed.
- **NB** When supervision reports are sent separately they must be clearly marked with the name of the supervisor and applicant.
- **NB** When totals are requested in the form they must be completed.

This will help your application be processed as quickly as possible.